



Thunder Bay

### Job Description

<b>Position:</b>	Day Camp Counsellor	<b>Type of Employment:</b>	Seasonal
<b>Reports to:</b>	Windsor Program Coord.	<b>Club Location:</b>	Windsor Unit
<b>Hours:</b>	35 / week (weekdays)	<b>Wage:</b>	Starts @ \$17.60

#### Overall function of the Day Camp Counsellor

With a team, implement a variety of safe, stimulating activities that reflect the core values of the Boys & Girls Club for participants in the day camp program.

#### Qualifications & Requirements

Criminal / Child Welfare Check	First Aid & CPR
High Five Certification	Education in the Human Service Field
Previous day camp experience an asset	Class F is an asset (if over 25)

#### Responsibilities

- Attend training, & orientation sessions (online & in person)
- Ensure to be knowledgeable with fire / missing child safety procedures
- Assist in the identification of needs and interests of children & youth
- Plan, implement and age-appropriate activities
- Encouraging the participants to join in the activities with the group
- Follow safety protocols of indoor / outdoor activities (sunscreen, hydrating)
- Ensure to follow the facility schedule and calendar of activities
- Alert supervisor if supplies are low or equipment is damaged
- Consult with parents, families and workers when required
- Conflict resolution & behaviour management with members
- Prepare incident reports when required
- Administer first aid when required, alert supervisor if it requires a phone call home
- Provide a safe and healthy environment for all youth attending the Club.
- Cleaning & sanitizing the building, toys, furniture, etc...
- Cleaning the playground and doing checks around the building regularly
- Any other related duties

### WHAT DO CAMP COUSELLORS DO?

**THE MOST IMPORTANT OUT OF ALL THE DUTIES IS TO ENSURE CAMPERS ARE SAFE AT ALL TIMES.**

**BEING RELIABLE AND ABLE TO BUILD GOOD RELATIONSHIPS WITH CHILDREN ARE TWO ESSENTIAL TRAITS OF A GREAT CAMP COUNSELOR**

This job opportunity is funded through Canada Summer Jobs